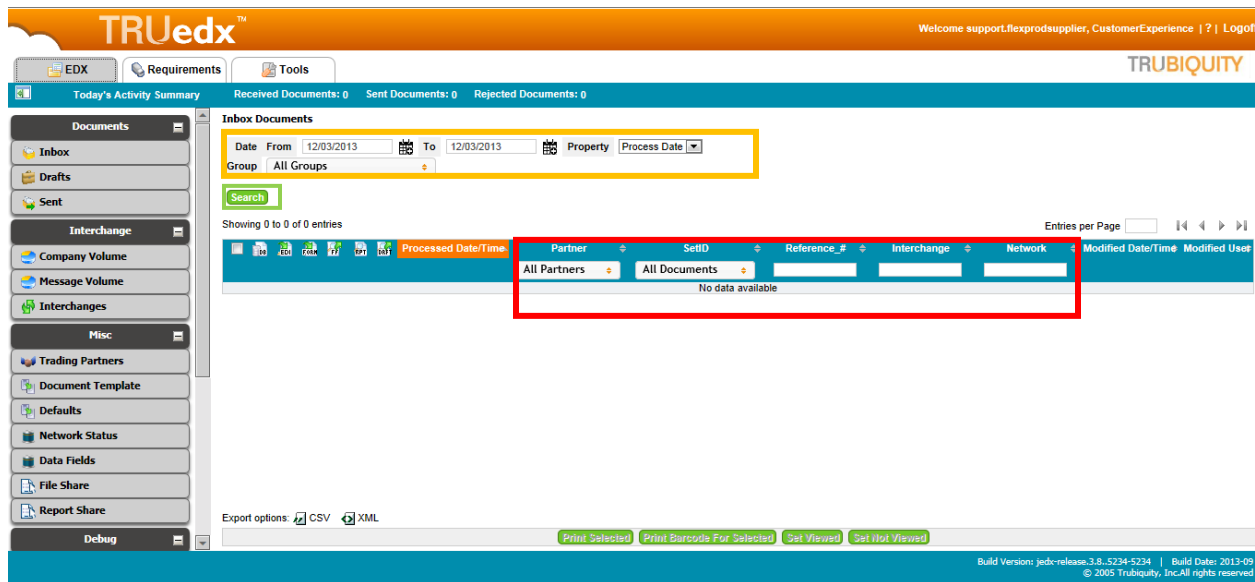




## Flexible Products Supplier Manual (for Suppliers)

Website: [www.myedx.com](http://www.myedx.com)

When you login you are taken to the Inbox which defaults to today's data.

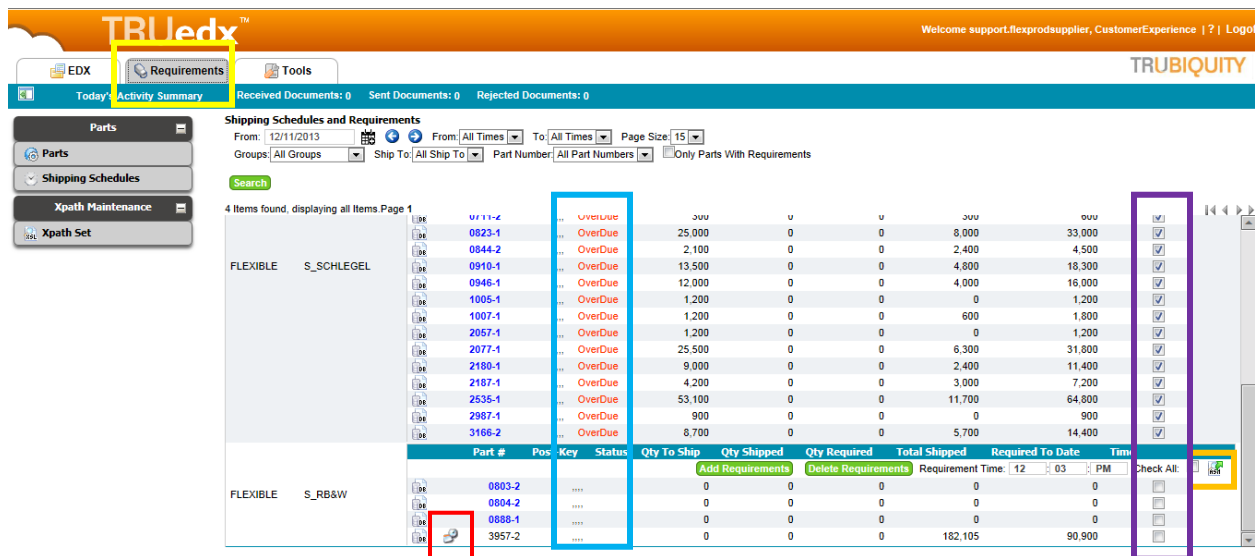


You can search by date, Reference #, Trading Partner (note that each user will only see their specific trading partner so this will not really be used for Flexible Products suppliers).

**Search by Date** – simply select the To & From Date (if different than today's date) & then click **Search** button.

**Search by Trading Partner, Reference Number, Interchange** – select from the dropdown &/or enter the value in fields. Then click **Search**. You may also use this with the date search.

Requirements (note that this account shows all suppliers, but each supplier will only see their data). To get to requirements click on the **Requirements** tab (shown in yellow in the screen print below).



The screenshot shows the TRUedX Requirements screen. The top navigation bar includes 'EDX', 'Requirements', and 'Tools'. The main content area is titled 'Shipping Schedules and Requirements' and displays a table of items. The table has columns for Part #, Pos, Key, Status, Qty To Ship, Qty Shipped, Qty Required, Total Shipped, Required To Date, and Time. The status column shows 'OverDue' for several items. A 'Part Check' box is visible at the bottom of the table, and an 'ASN' button is highlighted in the bottom right corner.

Part #	Pos	Key	Status	Qty To Ship	Qty Shipped	Qty Required	Total Shipped	Required To Date	Time
0823-1			OverDue	25,000	0	0	8,000	33,000	
0844-2			OverDue	2,100	0	0	2,400	4,500	
0910-1			OverDue	13,500	0	0	4,800	18,300	
0946-1			OverDue	12,000	0	0	4,000	16,000	
1005-1			OverDue	1,200	0	0	0	1,200	
1007-1			OverDue	1,200	0	0	600	1,800	
2067-1			OverDue	1,200	0	0	0	1,200	
2077-1			OverDue	25,500	0	0	6,300	31,800	
2180-1			OverDue	9,000	0	0	2,400	11,400	
2187-1			OverDue	4,200	0	0	3,900	7,200	
2535-1			OverDue	53,100	0	0	11,700	64,800	
2987-1			OverDue	900	0	0	0	900	
3168-2			OverDue	8,700	0	0	5,700	14,400	
0803-2				0	0	0	0	0	
0804-2				0	0	0	0	0	
0888-1				0	0	0	0	0	
3957-2				0	0	0	182,105	90,900	

You will see that there if any requirements are overdue it will say Overdue (Note, this will be cleaned up prior to go live). Move your date to a date that requirements are due & you will see the status change to Pending.

**View DELFOR** – you can also view the inbound DELFOR from this screen just like you would the Inbox. Essentially, you can do everything from the Requirements screen.

**Part Check box** – suppliers can select all parts that they are shipping in the ASN. This is different from your current 2.0 version. Suppliers now have the ability to send all parts on the same ASN. So, if 3 parts are shipped together, all 3 can be selected & sent on 1 ASN. Select the parts that are shipping by clicking the check box. Notice that anything overdue or pending will already be checked. You can uncheck those by clicking the box to remove the check mark, or click Check All twice to remove all checkmarks. Then, select the parts you are shipping

**ASN button** – once you've selected the parts you are shipping, click the ASN button – the data entry form will open up for you.



BarCode

FLEXIBLE PRODUCTS Despatch Advice Message (DESADV)

Shipper ID:   
Function Code:

Estimated Arrival	
Date (MM/DD/YYYY):	<input type="text" value="12/03/2013"/> Time HH:MM AM: <input type="text" value="12:00 PM"/>

Shipped	
Date (MM/DD/YYYY):	<input type="text" value="12/03/2013"/> Time HH:MM AM: <input type="text" value="12:00 PM"/>

Supplier	
Party ID:	<input type="text" value="RBW"/>
Name:	<input type="text" value="RBW"/>
Address1:	<input type="text" value="10080 WELLMAN ROAD"/>
City:	<input type="text" value="STREETSBORO"/>
State:	<input type="text" value="Ohio"/>
Zip:	<input type="text" value="44241"/>

Ship To	
ID:	<input type="text" value="FLEXIBLE"/>
Name:	<input type="text" value="Flexible Products, Co"/>
Address1:	<input type="text" value="2800 Auburn Court"/>
City,ST,Zip:	<input type="text" value="Auburn Hills"/> <input type="text" value="MI"/> <input type="text" value="48326"/>
Place/Location:	<input type="text" value="Place / Port of Discharge"/>

Material Issuer ID:   
Carrier Code:  Transport Mode:   
Equipment ID:  Equipment Type:

Shipped Quantity		Gross Weight		Net Weight	
UoM:	<input type="text" value="C62"/> Value: <input type="text" value="0"/>	UoM:	<input type="text" value="LBR"/> value: <input type="text" value="0"/>	UoM:	<input type="text" value="LBR"/> value: <input type="text" value="0"/>

**DETAILS**

Part #	Quantity	Purchase Order	Country	Model Year	Cum Quantity
<input type="text" value="3857-2"/>	<input type="text" value="80900"/>	<input type="text" value="PO4343"/>	<input type="text" value="US"/>	<input type="text" value="2004"/>	<input type="text" value="0"/>

The first thing you want to do is click the Insert button. This will activate the form & any functions that are set up inside the form (Add/Remove buttons & calendar buttons, along with any calculations that may be going on).

Once you click Insert, you will notice a change in the form – you will now have an Update/Send button. (Delete is only for Master Users, regular users will not see this).



Update Send Delete BarCode

FLEXIBLE PRODUCTS Despatch Advice Message (DESADV)

Shipper ID: 1312039  
Function Code: Original

**Estimated Arrival**  
Date (MM/DD/YYYY): 12/03/2013 Time HH:MM AM: 12:00 PM

**Shipped**  
Date (MM/DD/YYYY): 12/03/2013 Time HH:MM AM: 12:00 PM

**Supplier**  
Party ID: RBW  
Name: RBW  
Address1: 10080 WELLMAN ROAD  
City: STREETSBORO  
State: Ohio  
Zip: 44241

**Ship To**  
ID: FLEXIBLE  
Name: Flexible Products, Co  
Address1: 2800 Auburn Court  
City,ST,Zip: Auburn Hills MI 48328  
Place/Location: Place / Port of Discharge

Material Issuer ID: FLEXIBLE

Carrier Code: RDCM Transport Mode: C  
Equipment ID: 123456789 Equipment Type: Trailer

**Shipped Quantity** UoM: C62 Value: 90900  
**Gross Weight** UoM: LBR value: 0  
**Net Weight** UoM: LBR value: 0

DETAILS Add/Edit Item Section

Part #	Quantity	Purchase Order	Country	Model Year	Cum Quantity	
3957-2	90900	PO4343	US	2004	0	Delete

Update Send Delete

Shipper ID – will default for you.

Function Code – defaults to Original.

Estimated Arrival – defaults to current date/time but can be edited.

Shipped – defaults to current date/time but can be edited.

Supplier – will be defaulted for you. Please let us know if the addresses are not correct.

Ship To – defaults to Flexible, but other ship to's can be selected from the drop down & the address information will populate for it.

Material Issuer ID – defaulted for you.

Carrier Code/Transport Mode/Equipment ID/Equipment Type – all defaulted but can be changed simply by typing over them or selecting a different option from the dropdown. Defaults can be changed, just let us know.



**Shipped Qty** – will default to the amount shown in requirements, can be changed if you are shipping a different amount.

**Gross/Net Weight** – defaulted to 0 as per the old system.

**Part #/Quantity/Purchase order/Model Year** – pulled over from the DELFOR.

**Country** – defaulted, let us know if incorrectly defaulted

**Cum Quantity** – once set up correctly, this will pull over from requirements, you can edit it if needed.

Once all information is entered/reviewed, click Update & then send.